



Welcome to Washington Regional Fayetteville Family Clinic!

Please complete the attached forms and return them to the office, mail, email, or fax as listed below. Once we receive your packet, we will call you to schedule.

Fayetteville Family Clinic
3 East Appleby Road, Suite 301
Fayetteville, AR 72703
Phone: 479-404-1200
Fax: 479-404-1201
fayettevillefamily@wregional.com

If you have insurance, please remember to bring your insurance card, and be prepared to pay any required co-pay at your appointment.

If you have Medicaid insurance, please call Connect Care at 1-800-275-1131 and get assigned to **our** doctor prior to your appointment. If you are not assigned the day of your appointment, we will have to reschedule.

Thank you for choosing Fayetteville Family Clinic for all your healthcare needs. We look forward to seeing you!



Cancellation/No Show Policy:

We understand that there are times when you must miss an appointment due to emergencies or obligations for work or family. However, when you do not call to cancel or do not show to your appointment, you may be preventing another patient from getting needed treatment. Appointments are in high demand and your early cancellation is greatly appreciated.

We require a 24-hour notice to cancel or reschedule an appointment. Three no shows could result in you being discharged from our practice. This policy enables us to better utilize available appointments for our patients in need of medical care.

Please call 479-404-1200 if you wish to reschedule. You may leave a detailed message on our voicemail. Please leave your name, date of birth and a good call back number. We will return your call and give you the next available appointment time. Thank you for your understanding and cooperation.

Phone Messages:

If you call after 2pm, your phone call may not be returned until the next business day.

Prescriptions:

Patients who take critical prescription medications are advised to adhere to the schedule of office visits and lab, as recommended by their doctor.

Please notify your pharmacy if you need a medication refill. The pharmacy will contact our office if a new prescription is needed.

Medication requests will be processed by the physician within the next 2 business days. Please call your pharmacy after this time to verify refills are ready.

Patients who use a mail order pharmacy should notify the nurse 1-2 weeks prior to running out of medication, so we can process your prescription and allow adequate time for mailing of the medication to your home.

Forms:

Please allow up to 3 business days for any forms to be filled out.

After Hours:

If you have a medical problem that cannot wait until the next business day, Washington Regional has Urgent Care locations throughout Northwest Arkansas. If you have an emergent question and need to reach a provider after hours, please call 479-463-1000 and ask to speak to the physician on call.

Please select: () Dr. Tyler Brockman () Dr. Steven Spencer () Dr. Matthew Totten () Dr. Kylie Rhodes
() Myrrh Hector, APRN

Patient Information- Please Print

Social Sec #: _____ - _____ - _____

Name: _____ Home Phone: _____
Last First Mid Initial

Address: _____ Work Phone: _____

City: _____ Cell Phone: _____

State: _____ Zip Code: _____ DOB: ___/___/___ Age: ___yrs

Sex: Male Female Other Email: _____@_____

Marital Status: Married Single Divorced Veteran: Yes No

Partner Widowed Separated

Employer Status: Full-Time Part-Time Not Employed Self Employed

Active-Duty Military Student Disabled

Retired – if so, when? _____

Employer: _____

Primary Care Physician: _____

Referral

Who referred you to our clinic? (**Please check box**)

- Washington Regional Medical Center Community or company Health Fair
 Referred by a physician: _____ Newspaper or Magazine Employer
 Treated by Physician in hospital Recommended by a friend or family member
 Internet Insurance Plan Directory Drove by Location of Clinic Phone Directory (Yellow Pages)
 Return Patient / Not Applicable Other: _____

Spouse/Parent Information

Spouse/Parent Name: _____ Cell: _____

Employer: _____ Work: _____ Ext: _____

Work Address: _____ Spouse/Parent Sex: Male Female

City: _____ State: _____ Zip: _____ Spouse/Parent DOB: ___/___/___

Occupation: _____ Social Sec #: _____ - _____ - _____

Emergency Contact Information

Emergency contact: _____ Cell: _____

Address: _____ Home: _____

City: _____ State: _____ Zip: _____ Relationship to Patient: _____

Primary Insurance

Patient's Relationship to Main Policy Holder: Myself Spouse Child Other: _____

Name of Insurance Company: _____

Insurance company Address: _____

City: _____ State: _____ Zip: _____

ID#: _____ Group#: _____

Insurance company's Phone Number: _____

Main Holder's Name: _____

Main Holder's DOB: ____/____/____

Main Holder's Address: _____

Main Holder's Soc Sec#: ____-____-____

City: _____

State: _____ Zip: _____

Secondary Insurance

Patient's Relationship to Main Policy Holder: Myself Spouse Child Other: _____

Name of Insurance Company: _____

Insurance company Address: _____

City: _____ State: _____ Zip: _____

ID#: _____ Group#: _____

Insurance company's Phone Number: _____

Main Holder's Name: _____

Main Holder's DOB: ____/____/____

Main Holder's Address: _____

Main Holder's Soc Sec#: ____-____-____

City: _____

State: _____ Zip: _____

General Information

Who is responsible for payment? Myself Other: _____ (Fill out below)

Responsible Party Name: _____ Responsible Party DOB: ____/____/____

Relationship to Patient: Self Spouse Child Other Social Sec#: _____-_____-_____

Address: _____ Phone#: _____

Have you ever been seen as a patient at one of our Washington Regional Medical System Clinics?

Yes No

If Yes, When? ____/____/____

Where? _____

Release of Information (spouse, children, parents, etc.)

Who may we discuss your information with? For example: Medical issues/care, results, billing, etc.

Name: _____ Relationship with Patient: _____

Name: _____ Relationship with Patient: _____

Name: _____ Relationship with Patient: _____

Preferred Language: English Spanish Marshallese Arabic Decline Other: _____

Race: African American Asian European Hawaiian/Other Pacific Islander Marshallese

Mexican American Indian Middle Eastern or North African Multiracial

Native American Indian/Alaskan Spanish American Indian White

Caucasian Unknown

Decline Other

Ethnicity (Origin): Hispanic or Latino Not Hispanic or Latino Unknown Decline

Contact Preference: Home Phone Cell Phone (Call) Cell Phone (Text) Email

Preferred Pharmacy: _____ Location: _____

I authorize release of any medical information necessary to process my claim to all my insurance companies. I authorize direct payment of medical benefits to the provider. I permit a copy of this authorization to be used in the place of the original. I consent for my photo to be taken, I understand that I am responsible for any amount not covered by insurance. I permit the faxing and electronic transmission of medical information to other health care providers, attorneys, or insurance companies involved in my care. I give my permission for messages to be left on my answering machine or sent by email. I, the undersigned, authorize and consent to the rendering of medical care, including diagnostic procedures, and medical treatment by authorized members of Washington Regional Medical System or their designees, as may in their professional judgement be necessary for the above-named patient. I acknowledge that no guarantees have been made as to the effect of such examinations or treatment. I have received a copy of the Notice of Privacy Practices of the clinic. I permit this facility to obtain my medication history electronically.

X _____

Date: ____/____/____

Dr. Tyler Brockman, Dr. Steven Spencer, Dr. Kylie Rhodes, Dr. Matthew Totten and Myrrh Hector, APRN **WILL NOT** chronically prescribe or refill the following list of medications:

OPIATES

Fentanyl (Actiq, Duragesic, Fentora)
Hydrocodone (Hysingla ER, Zohydro ER)
Hydrocodone/Acetaminophen (Lorcet, Lortab, Norco, Vicodin)
Hydromorphone (Dilaudid, Exalgo)
Meperidine (Demerol)
Methadone (Dolophine, Methadose)
Morphine (Astramorph, Avinza, Kadian, MS Contin, Ora-Morph SR)
Oxycodone (OxyContin, Oxecta, Roxicodone)
Oxycodone/Acetaminophen (Percocet, Endocet, Roxicet)
Oxycodone/Naloxone (Targiniq ER)

BENZODIAZEPINES

Alprazolam (Niravam, Xanax, Xanax XR)
Chlordiazepoxide (Librax)
Clobazam (Onfi)
Clonazepam (Klonopin)
Clorazepate (Tranxene T-Tab)
Diazepam (Valium)
Estazolam (ProSom)
Flurazepam (Dalmane)
Lorazepam (Ativan)
Midazolam (Versed)
Oxazepam (Serax)
Temazepam (Restoril)
Triazolam (Halcion)

STIMULANTS

Dexmethylphenidate (Focalin)
Dextroamphetamine (Dexedrine, Dextroamphetamine)
Lisdexamfetamine (Vyvanse)
Methylphenidate (Concerta, Daytrana, Metadate CD, Methylin, Ritalin)
Mixed salts (Amphetamine, Adderall)

Initials: _____

Date: _____

PLEASE BE ADVISED

Dr. Tyler Brockman, Dr. Steven Spencer, Dr. Kylie Rhodes, Dr. Matthew Totten, and Myrrh Hector, APRN do not provide chronic pain management. They will not be writing or refilling prescriptions for narcotics, other pain medications, soma, and other muscle relaxers, or benzodiazepines (sometimes used to treat severe anxiety and panic attacks). The medications listed on the previous page are examples, but not a complete list.

I have read and understand the above agreement prior to seeing Dr. Tyler Brockman, Dr. Steven Spencer, Dr. Kylie Rhodes, Dr. Matthew Totten and Myrrh Hector, APRN. By signing below, I am verifying that I would like to be a patient of Dr. Tyler Brockman, Dr. Steven Spencer, Dr. Kylie Rhodes, Dr. Matthew Totten, and Myrrh Hector, APRN and that I understand they will not be writing or refilling the above type of medications. I agree, that if I need such medications, I, myself will need to find or be established with another physician for treatment and management of pain and/or anxiety. My physician for pain management and/or anxiety will be responsible for writing and refilling such associated medication.

Patient Printed Name

Patient Signature

Date

Date: _____

Patient's Name: _____ DOB: _____

Reason for your visit:

Please list all your medical problems or anything you regularly see a doctor for:

Please list all medication prescriptions, over the counter, vitamins/herbs, that you are currently taking.

Name of Medication	Dosage	Times per day	What medical problem/condition do you take this for?

Please list any allergies (medical, x-ray dyes, or non-medical) that you have and what reaction you have to these.

Please list all surgeries and the date of the surgeries.

Please list any medical problems you've had in the past.

Please list any hospitalizations, reason, and dates.

Family History of any of the following:

	Father	Mother	Sibling	Grandparent		Father	Mother	Sibling	Grandparent
Asthma					High Cholesterol				
Bleeding Disorder					Kidney Disease				
Cancer					Mental Illness				
Diabetes					Osteoporosis				
Epilepsy					Stroke				
Heart Disease					Thyroid Disease				
High Blood Pressure					Other				

Social History:

Do you use or have you ever used tobacco? No Yes

If yes, how much? _____

If quit, when? _____

Do you or have you ever used alcohol? No Yes

How often: Never Rarely Occasionally Weekends Daily

Have you had?	When?
Tetanus Vaccine	
Flu Vaccine	
Pneumonia Vaccine	
Covid Vaccine	
Shingles Vaccine	
Pap Smear	
Bone Density	
Mammography	
Colonoscopy	
PSA Test (prostate)	
Annual Wellness Exam	